



Kelvin Grove Primary School

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@KG_Sydenham

16th December 2019

Dear Parents & Carers

ENRICHMENT CLUBS - SPRING TERM 2020

Our programme of enrichment clubs return w/c **Monday 13th January 2020** for ten consecutive weeks, (excluding half-term w/c Monday 17th February 2020), or 5-weeks for our mini clubs.

In order to be greener and help save the environment by using less paper, we are publicising our clubs electronically! Please visit <https://bit.ly/38L5RBK> for the new clubs timetable. A brief description of ALL of our clubs is available on the school website. Fees range between £45 - £50 (10-weeks) or £22.50 (5-weeks) clubs.

We are very excited to announce that this term our Reception children can apply for Street Dance, Little Athletics & Friday Musical Theatre Clubs. Also, Year 2 & 5 pupils can also join our art clubs with Miss Gibbs.

To book a club place you will need to **PAY IN ADVANCE** via SIMS Pay / Events. ALL CLUB PLACES need to be booked by **Wednesday 8th January 2020**. To book a place after that date then please contact the office.

This does not apply to *Supersonics (£80.00)*, *Fife (£50.00)* and *Piano (£70.00)* clubs where members are automatically renewed - *subject to payment of the previous term's fees*. View full music club details on SIMS Pay / School Clubs.

IMPORTANT - If your child requires additional support at school, you will need to discuss your club application with Miss Johnson (SENCO) or Miss Melbourne (Resource Base) prior to your child enrolling.

Once your card payment has been authorised your club place is secured, however if the club is oversubscribed or is unsuitable for your child e.g. is not the appropriate age for the club etc., you will be contacted by Friday 10th January 2020 and you will receive a full refund.

For families of children entitled to free school meals (pupil premium), or who may at a particular time find the payment for clubs difficult to afford, please refer to our charging and remissions policy. An appointment, in confidence, with the headteacher or deputies can be made to discuss what support we are able to offer.

If you are experiencing issues with your SIMS Pay account, please contact the school office for assistance.

How do I book a club place?

- Log onto your **SIMS Pay** account & select 'Events' between **Tuesday 17th December & Wednesday 8th January 2020**.
- Add your desired club choice/s to your shopping basket
- Make payment - as soon as your online payment is processed (SIMS Pay - transactions) your child's club place is provisionally booked!
- **Voucher Payers Only** - please complete the digital letter reply form by **Wednesday 8th January 2020** to provisionally book places.
- To apply for a 'Free' club place, please contact the office for further details.

We will also confirm club places via text by Friday 10th January 2020.

KG OFFICE



Headteacher: Ian Hyde
Deputy Headteachers: Tara Magee and Kris Clark